**21 August 2020**

**To All Residents of Roupell Park Estate**

Dear Resident

**NOTICE OF OUR ANNUAL GENERAL MEETING (AGM): TUESDAY 8 SEPTEMBER 2020**

On behalf of the Board of Roupell Park, I wish to officially invite you to the AGM of Roupell Park Resident Management Organisation Ltd, which will be held on **8 September** at 7.00pm in the Community Centre, next to Hyperion House.

However we will also be holding the meeting online via zoom and we are encouraging anyone who is able to do so to join the meeting in this way. If you want to be part of the virtual meeting, please follow the following link:

[**https://us02web.zoom.us/j/87516147204**](https://us02web.zoom.us/j/87516147204)

**Meeting ID: 875 1614 7204**

There will be three key votes at the meeting –

* To agree accounts
* To appoint auditors
* To agree the continuation of the organisation

You are able to vote online or via the voting slip which will be delivered the week before the meeting.

Alternatively you may wish to vote by proxy. This means that you can get someone who is attending the meeting to vote on your behalf. We will need to know in advance of the meeting if you want this to happen and who will be voting for you.

Attached please find the following:

* The Agenda
* The Annual Accounts for 2019/20
* AGM Minutes 27 September 2019
* Voting Slip

All Residents on the Estate are most welcome to attend and opportunity will be given to ask questions or participate in any discussions although only members may vote. We value and welcome your positive contributions to the life of our community.

**IF YOU ARE ATTENDING THE MEETING IN PERSON YOU MUST WEAR A MASK. IF YOU DO NOT YOU WILL NOT BE ALLOWED INTO THE MEETING**

We look forward to seeing as many of you as possible either in the real or virtual world!.

With kind regards,

**Agnes Nyuma**

**Secretary, RPRMO**

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