**Roupell Park Resident Management Organisation**

**Minutes of Board Meeting Tuesday 30 June 2020, at 7pm**

**Meeting held over Zoom**

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| **1** | **Members Present**  Mary Simpson (Chair), Oni Idigu (Treasurer OI), Agnes Nyuma (Secretary AN), Sandra Yamoah (SY), Alieu Corneh (AC),  **Apologies**  Molly Sinclair, Eddie Andrews, Amanda Knopp  In attendance: Simon Oelman, Estate Director, Michael Jellow, LBL client team. | **Action** |
| **2**  **2.1**  **2.2** | **Minutes and Matters Arising**  The minutes of the meeting of 26 May 2020 were agreed.  Chairs Appraisal completed.  The provision of a Microwave to RPCC was carried forward |  |
| **3** | **Declaration of Interest, Fraud, Gifts & Hospitalities; New Shareholder Certificates**  None. |  |
| **4**  **4.1**  **4.2**  **4.3** | **Chairs Report**  There are no Staff Birthdays.  No Board Birthdays  The Chair welcomed Michael to the meeting.  Members expressed their ongoing dissatisfaction with the failure of Lambeth to communicate with residents. In this instance they were concerned that no notice had been given in relation to the installation of fibre optic cabling across the estate.  The chair reported that there had been no volunteers for the distribution of food parcels. She requested Board Members participate. SO to ensure that members were given notice.  The Chair thanked staff for their ongoing work in difficult circumstances. | **SO** |
| **5**  **5.1** | **Codes of Conduct and Confidentiality.**  SO introduced the report. He explained that these documents needed to be reviewed, particularly in the light of the changes to the Data Protection Policy agreed at the last meeting.  SO had also updated the declaration of interest to remove unnecessary reference to income.  **The Board agreed the revised**   * **Code of Confidentiality** * **Code of Conduct** * **Declarations of interest form** |  |
| **6**  **6.1** | **Estate Directors Report**  SO introduced the report. He emphasised the following   * Staff had agreed that we would be opening the office on an appointment only basis from mid July * Parking restrictions were being re-imposed from 6 July * No progress had been made in relation to Major works he therefore requested the if a satisfactory response to the complaint was not received by 29 July then a notice under the terms of the management agreement should be served. * Pre consultation letters has been issued in relation to the replacement of the water tanks. * SO reported changes to the risk map. * It was agreed that the AGM would be held on 8 September and SO would examine ways to ensure it could be held safely. This might include holding the meeting outside. * An internal audit would be held in August.   **The Board agreed:**   * **To serve notice on the Council in relation to its failure to resolve issues relating to major works if a satisfactory reply is not received by 20 July.** |  |
| **7**  **7.1**  **7.2** | **AOB**  SO reported that playgrounds would be opened at the weekend  The hardship fund was going well with a number of claims approved. SO said that grants for white goods we being capped as some claims we for high end appliances. |  |
|  | **DONM – 28 July at 7.00. Venue TBA** |  |

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| **ACTION POINTS** | **TASKED TO** | **DEADLINE (IF APPLICABLE)** |
| **1. Microwave for RPCC** | **RJ** | **TBA** |

Chair’s Signature: ……………………………… Date: ………………………

Secretary’s Signature: ……………………………….……