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| **APPLICANT DETAILS** |
| *Please complete this form and return it with your CV and letter to the Board* |
| **Position applied for: Estate Director** |
| **PERSONAL DETAILS** |
| **Title Surname Forename(s)** |
| **Address** |
| **Contact Details**  Phone  Home:  Mobile:  Email: |
| Are there any restrictions on your continued residence or employment in the UK?  YES □ NO  *If yes, please give details:* |
| What period of notice are you required to give to your present employer? |

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| **If you have a disability, and there are any special arrangements which need to be made should you be short-listed for interview, please contact us regarding these.** |
| **Declaration**  I confirm that to the best of my knowledge the information given in this employment application form (and supporting information) is true and correct and can be treated as part of a subsequent contract of employment.  I hereby consent to the processing of sensitive personal data (as defined in the Data Protection Act 1998) involved in the consideration of this application.  **\*SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **\*Submitting this form as an attachment to an email will constitute a signature.** |

**REFERENCES**

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| **Name:** | |
| **Position applied for: Estate Director** | |
| Please give the names and contact details of two referees whom we can contact to provide information in support of your application. One of these should be your current manager: if you are not in employment, please supply the name of your most recent employer or an academic reference (e.g. tutor or teacher). Please ensure that your referees are aware of this application. | |
| **Current/Last Employment**  **Name**  **Job title**  **Address**  **Email**  **Phone**  **How do you know this person?**  Referee can be contacted prior to offer being made? | **Previous Employment**  **Name**  **Job title**  **Address**  **Email**  **Phone**  **How do you know this person?**  Referee can be contacted prior to offer being made? |
| **REHABILITATION OF OFFENDERS ACT 1974** | |
| You are required to disclose any convictions, which are not 'spent' by virtue of the  Rehabilitation of Offenders Act (1974). Convictions that are irrelevant to this job will  not be taken into account. The post you are applying for is not exempt from the Rehabilitation of Offenders Act (1974). This means that you are not required to give details of any ‘spent’ convictions.  Failure to declare unspent convictions may result in withdrawal of a job offer or, if subsequently discovered, to disciplinary action and/or dismissal.  Have you been convicted of a criminal offence, which is not spent, as defined in the above Act?  YES □ NO □  If yes, please give details of date(s), offence(s) and sentence(s) passed.  **Signed: Dated:** | |